

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
December 18, 2018  
4:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT:**

Please be advised that Members of the Board of Supervisors met in Executive Session to discuss litigation matters and to receive information on December 4, 2018 from 9:00 A.M. and immediately prior to this meeting from 3:15 P.M. to 4:00 P.M. to discuss litigation and personnel matters.

**ATTENDANCE:**

Attending this meeting were Supervisors John Marcischak, Anthony Spin and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director,; Jessica Tedrow, Parks & Recreation and Bev Small, Recording Secretary. ABSENT: James Horvath, Chief of Police

**VISITORS TIME:**

Edward Deresh of 314 Ross Street presented concerns about the deteriorating condition of Ross Street and asked for evaluation and potential to include this in the 2019 Paving program.

Larry Moskal of 317 Ross Street and Ellen Cochran of 234 Ross Street expressed their concerns of the poor condition of Ross Street and appreciation for the consideration to add Ross Street to the Paving program in 2019 as well as Thad Alley.

**DEVELOPERS TIME**

1. The meeting was recessed and called to Order at 4:11 P.M. for the Public Hearing on Bi-Petro temporary structure conditional use application for an unaddressed North Main Street property known as Washington County Parcel ID 170-007-00-0007-00. The subject property is located in an I-1 Zoning District, and temporary structures are permitted as a conditional use.
  - The Township Planner, Mr. McGurk, entered into the record: Conditional use application, cover letter, and attachments dated October 29, 2018; Township review letter dated November 5, 2018; Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"; Public Notices for this hearing as printed in the Observer Reporter on December 4, 2018 and December 11, 2018; The neighboring property owner public notice letters

and mailing list dated November 19, 2018; Planning Commission meeting minutes of November 20, 2018 recommending approval of the conditional use application for one year.

**APPLICANT'S TESTIMONY:**

Bobby Kulavic of Bi-Petro addressed the Board with the specific plan and use of the temporary 12'x60' trailer for meetings, office files for temporary use as approved by the Planning Commission.

**PUBLIC COMMENT:**

None

- A motion was made by Mr. Spin and seconded by Mr. Marcischak to close the Public Hearing portion of the meeting. All Supervisors voted yes. The motion carried.

The Public Hearing adjourned at 4:14 P.M. to return to the regular Board of Supervisors meeting.

2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Bi-Petro, Inc. temporary structure conditional use application, which would permit the applicant to locate a temporary office trailer on an unaddressed N. Main Street parcel, also known as Washington County Parcel ID 170-007-00-00-0007-00, for a period of one year, as recommended by the Planning Commission at their November 20, 2018 meeting in accordance with the Public Hearing of December 18, 2018. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify Piatt Estates, Phase I, financial security No. 3 in the amount of \$18,150.00, making the financial security remaining for the outstanding public improvements in this phase, \$76,175.00, as recommended by the Township Engineer in her letter dated December 10, 2018. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify Piatt Estates, Phase IIA, financial security No. 3 in the amount of \$16,500.00, making the financial security remaining for the outstanding public improvements in this phase, \$29,425.00, as recommended by the Township Engineer in her letter dated December 10, 2018. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to ratify Piatt Estates, Phase III, financial security No. 2 in the amount of \$621,308.60, making the financial security remaining for the outstanding public improvements in this phase, \$163,409.40, as recommended by the Township Engineer in her letter dated December 10, 2018. All Supervisors voted yes. The motion carried.

## **STAFF REPORTS:**

All reports were accepted as submitted

## **SUPERVISOR REPORTS:**

Mr. Friend – No report

Mr. Spin – No report

Mr. Marcischak – No report

**APPROVAL OF MINUTES** – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Board of Supervisors Meeting Minutes for the Budget Meetings of November 6, 2018; November 13, 2018 and November 20, 2018 and the Workshop Meeting of November 11, 2018 and the Regular Meeting of November 25, 2018 as presented. All Supervisors voted yes. The motion carried.

## **OLD BUSINESS:**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve Partial Payment No. 1 to State Pipe in the amount of \$45,303.83 for the 2018 Sewer Rehab Program as recommended by the Township Engineer in her letter dated December 14, 2018. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to promote Jesse Broda to the position of Patrolman as recommended by the Chief of Police in accordance with the agreement by and between Chartiers Township and the Chartiers Township Police Officers. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to adopt Resolution R-15-2018 and establish the 2019 Real Estate Tax Rate of 0.8632 Mills for general purposes and other such tax and assessment rates as included therein as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to establish a 2019 Fire Protection in the amount of 0.20 Mills for the purpose of purchasing and maintaining fire apparatus and a suitable place to house fire apparatus, to make appropriations to the fire department in accordance with 3205 of Second Class Township Code and adopt Resolution R-16-2018 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Spin and seconded by Mr. Marcischak to adopt the 2019 Chartiers Township Budget and approve Resolution R-17-2018 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

6. A motion was made by Mr. Spin and seconded by Mr. Marcischak to table action on the bids for the Arden Mines Road Slide Repair Project until the January 7, 2019 Workshop meeting. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the letter of intent to participate in the DCED study for multi-municipal cooperative fire service opportunities. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33375-33437: \$286,139.87; Sewer Fund: Checks 1190-1202: \$82,184.50; Local Service Fund Tax: Checks # 1082-1087: \$2,114.51; Capital Reserve Fund: Checks #1058-1060: \$663.02; CTCC Operating Fund: Checks #1395-1401: \$4,839.40; Revenue Gaming Fund: Checks # 1034-1035: \$59,664.68; Liquid Fuels Fund: Checks # 1035-1036: \$1,985.69; Light/Fire Hydrant Fund: Checks # 2064=2066: \$7,957.80; Act 13 Impact fee Fund: Check # 1032: \$2,773.58; Midland Sewer Fund: Check # 101: \$11.00; McClane Farm Road Sewer Fund: Check # 1004: \$7,200.00: Total All Funds: \$455,534.05). All Supervisors voted yes. The motion carried.

#### **DISCUSSION ITEMS:**

1. Arden Mines Sewer Project and PennVest Meeting – The Township Engineer clarified that there are 28 actual properties to be counted into the capital costs.

Rick Minsterman of Gateway Engineers presented detailed findings and five (5) possible options for consideration related to Act 537 and the Township's ability to update based on the determined direction.

- a. Gravity Sewers – allows for future WEWJA expansion
- b. Grinder Pump Station System – each home (EDU's) connect to a Public Force Main
- c. Gravity Sewers and Pump Station – combination
- d. Install Township's own Treatment Plant
- e. Community Tank & Leech Field – maintenance of treatment facility

- A motion was made by Mr. Friend and seconded by Mr. Marcischak to have Gateway proceed and prepare for ordinance Option b. (Grinder Pumps) for the Arden Mines Sewer project. All Supervisors voted yes. The motion carried.

2. McClane Farms Road Sewer project – Harshman continues overseeing the punchlist restorations. Two (2) property owners are making payments for Taps. Mr. Liekar advised that the monthly Debt Service payments can be started in January per the adopted ordinance.

3. 2018 Road Program – Victor Contract B: The Township Solicitor sent a letter regarding their breach of contract. No response has been received to date.
4. 2019 Road Program – The Township Engineer will prepare cost estimates for the January 7, 2018 meeting. Joe Sites of Gateway and Ed Jeffries, Public Works Director will evaluate the condition of Ross and Cummins among other roads that may require overlay or rejuvenation.
5. 2019 Sewer Rehabilitation Project – The Township Engineer reported that the CCTV is complete and review the video for any defects prior to meeting with Mrs. Noble to propose a direction for a 5-10 year cycle that will help with the Operation & Maintenance program.
6. CHJA Rate Increase / Act 537 Plan – Mr. Liekar recommended Board action via the following motions:
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize joining North Strabane Township upon filing a court challenge opposing the CHJA proposed increase to be adopted on January 14, 2019 All Supervisors voted yes. The motion carried.
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Manager to send a Right To Know request to Canonsburg Borough and Houston Borough for documents related to all I & I payments made to Canonsburg and Houston. All Supervisors voted yes. The motion carried.
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Manager to submit a Right to Know request form CHJA of minutes from the last date of minutes received through to the current date. All Supervisors voted yes. The motion carried.
  - A motion was made by Mr. Spin and seconded by Mr. Marcischak authorizing the Township Manager to send letters to the CHJA and the DEP concerning the capacity issues and to confirm with the plaintiff's consultant, Larry Lennon regarding the letters he sent to the Township. All Supervisors voted yes. The motion carried
7. February Storm Events/Flooding Follow Up –
  - Road Damage
    - Arden Mines Road – The road is still passable and the Township will review more options for repair.
  - Resident Flooding (wide spread, including)
    - McClane Farm Road – Gateway will forward to the Board the two estimates pertaining to the culvert and receive direction.

- Fair Meadow Circle – The Public Works Director contacted State Pipe and they indicated the work is scheduled for completion within the next couple of weeks.
8. Veronica Drive Cul-de-sac Completion Request – The area is staked and ready for gravel within the confines of the grading.
  9. Community Center Sign – Public Works is digging the ditch on Township property for the pole to be set for West Penn Power to connect.
  10. Community Center / Park Security Cameras –Status Quo
  11. Plum Run Road Bridge Repair – Mrs. Slagle stated that Strnisha will execute the work as soon as the contract is received from Gateway
  12. RAWC – Trolley Museum RCAP Agreement – The Township Solicitor will prepare a Hold Harmless Agreement to protect the Township for the January 7, 2019 meeting.
  13. Allison Park Trail Repairs – Mr. Jeffries is securing prices from Tarbuck and is checking with C-H District Building & Grounds manager regarding the initial trail paving contactor.
  14. Cynthia Drive Hill Slip –The Township Solicitor recommended communicating with the two residents whose property is impacted that the Township’s investigation is complete and this is a private property matter that does not warrant public funding.
  15. Community Center Winterization Repair – Public Works insulated the pipes and covered grates to alleviate potential freezing of pipes over the winter.
  16. Airport Road Bridge – No response has been received to date from the letter requesting Canton’s update prior to repairs.
  17. Board Vacancies 2019 – Responses were not received by the November 23, 2018 deadline charging the Board to make decisions on the vacancies by the January 7, 2019 Reorganization meeting.
  18. Welsh Road Drainage Repair – The Township Engineer is preparing cost estimates in a ballpark figure of \$35,000.00 and can have this ready to put out to bid. Mr. Jeffries is exploring eligibility to qualify this repair through Road and Gravel for funding reimbursement.
  19. South Johnson Speeding and Signage Complaint – Public Works went on site and determined that the signs are posted within the requirements of Penn Dot

specs. Mr. Jeffries will provide the Township Manager with pictures of the posted signage.

20. 2019 Reorganization Meeting and 2019 Meeting Schedule – Mrs. Noble will advertise the Reorganization Meeting for January 7, 2019 at 4:00 P.M. followed by the Workshop Meeting. The Board established the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesdays for the 2019 Board meetings at 4:00 P.M. with the time exception for the February, May, August and November Regular Meetings to convene at 7:00 P.M.
21. PSATS Convention – The voting delegate must be named by January 7, 2019 as registration opens January 14, 2019 for those who maybe interested in going to the convention April 14, through April 17, 2019.
22. Ballfield Development / NPDES Permit – Mrs. Noble reported that she received a letter indicating that our NPDES Permit is about to expire. Mrs. Slagle indicated that it can be extended and can be amended once there are final plans. The Board directed the Township Engineer to apply for the extension prior to the March 31, 2019 expiration of the current permit.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

The meeting adjourned at 5:32 P.M.

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John Marcischak  
Secretary

Bev Small – Recording Secretary